

## Pelham Community Preservation Committee

### Minutes of March 18, 2021

Recorded by Cyd Reiman

Meeting held remotely via Zoom

Members attending: Joseph Larson, Judy Eiseman, Tom Fanning, Cyd Reiman

Meeting convened : 7:09 PM EST

1) Feb. 18, 2021 meeting minutes unanimously approved

2) Both Warrant articles for May 2021 town meeting moved to accept by Judy Eiseman, seconded by Joe Larson and unanimously passed.

3) Motion made by Judy Eiseman and seconded by Joe Larson to close the open CPA account of \$23,310.05 for Soccer goals and Pavilion project. Vote was unanimous to close this account. Tom Fanning will be in touch with Gail Weiss as to which account monies will be returned to.

4) Discussion on how to proceed with a possible appointed treasurer. Maybe another person to come on the CPC expressly to be a treasurer? Cyd Reiman will look into the amount of people allowed to be on the CPC and what is involved. Further discussion took place around the representatives from each sector of the CPC ( Historical, Housing, and Recreation and Open Space) tracking finances to related projects.

Tom Fanning will speak to Barbara Cooper about Housing/CPA projects. Cyd Reiman will contact ConComm and make them aware they need a representative for the CPC.

5) Rental assistance program will be discussed at next CPC meeting on April 15, 2021

6) Open CPA projects: 10 Historical projects

4 Housing projects

2 Recreation and open space projects

7) Future agenda items : Review open projects, Rental Assistance, Discussion on guarantees and Performance contracts

A final conversation took place about the procedure of how CPA funds get dispersed to a contractor. The contractor submits an invoice to the representative of the appropriate committee member, who then gives the invoice to June Masse the Town Collector for payment.

Meeting adjourned at 7:19 PM EST