



**The Commonwealth of Massachusetts  
State Board of Building Regulations and  
Standards  
Massachusetts State Building Code  
780 CMR**

FOR MUNICIPALITY USE

APPLICATION TO CONSTRUCT, REPAIR, RENOVATE OR DEMOLISH A ONE OR TWO FAMILY DWELLING

This Section for Official use Only

Building Permit Number: \_\_\_\_\_ Date issued: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Building Commissioner/Inspector of Building

**SECTION 1 - SITE INFORMATION**

1.1 Property Address: _____	1.2 Assessors Map & Parcel Number  Map Number _____ Parcel Number _____
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1.3 Zoning Information:  Zoning District _____ Proposed Use _____	1.4 Property Dimensions  Lot Area (sf) _____ Frontage (ft) _____
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1.6 Building Setbacks (ft)					
Front Yard		Side Yards		Rear yard	
Required	Provided	Required	Provided	Required	Provided
		/	/		

1.7 Water Supply (M.G.L. c. 40, §54 Public <input type="checkbox"/> Private <input type="checkbox"/>	1.5 Flood Zone Information: Zone: _____ Outside Flood Zone <input type="checkbox"/>	1.8 Sewage Disposal System: Municipal <input type="checkbox"/> On site disposal system <input type="checkbox"/>
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**SECTION 2 – PROPERTY OWNERSHIP/AUTHORIZED AGENT**

2.1 Owner of Record:

Name (Print) \_\_\_\_\_ Address for Service \_\_\_\_\_

Signature \_\_\_\_\_ Telephone \_\_\_\_\_

2.2 Authorized Agent:

Name (Print) \_\_\_\_\_ Address for Service \_\_\_\_\_

Signature \_\_\_\_\_ Telephone \_\_\_\_\_

**SECTION 3 – CONSTRUCTION SERVICES**

3.1 Licensed Construction Supervisor:  Licensed Construction Supervisor _____ Address _____ Signature _____ Telephone _____	Not Applicable <input type="checkbox"/>  License Number _____ Expiration Date _____
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3.2 Registered Home Improvement Contractor:  Company Name _____ Address _____ Signature _____ Telephone _____	Not Applicable <input type="checkbox"/>  Registration Number _____ Expiration Date _____
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**SECTION 4 – WORKERS’ COMPENSATION INSURANCE AFFIDAVIT (M.G.L. c. 152, § 25C(6))**

Workers Compensation Insurance affidavit must be completed and submitted with this application. Failure to provide this affidavit will result in the denial of the issuance of the building permit.

Signed Affidavit Attached Yes  No

**SECTION 5 – DESCRIPTION OF PROPOSED WORK (check all applicable)**

New Construction <input type="checkbox"/>	Existing Building <input type="checkbox"/>	Repair(s) <input type="checkbox"/>	Alteration(s) <input type="checkbox"/>	Addition <input type="checkbox"/>
Accessory Bldg. <input type="checkbox"/>	Demolition <input type="checkbox"/>	Other <input type="checkbox"/> Specify: _____		

Brief Description of Proposed Work:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SECTION 6 – ESTIMATED CONSTRUCTION COSTS**

Item	Estimated Cost (Dollars) to be completed by permit applicant	Official Use Only	
		1. Building	
2. Electrical		(b) Estimated Total Cost of Construction	
3. Plumbing		Building Permit Fee (a) x (b)	
4. Mechanical (HVAC)			
5. Fire Protection			
Total = (1 + 2 + 3 + 4 + 5)		Check Number	

**SECTION 7a – OWNER AUTHORIZATION TO BE COMPLETED WHEN OWNERS’ AGENT OR CONTRACTOR APPLIES FOR BUILDING PERMIT**

I, \_\_\_\_\_, as Owner of the subject property hereby authorize \_\_\_\_\_ to act on my behalf in all matters relative to work authorized by this building permit application.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

**SECTION 7b – OWNER/AUTHORIZED AGENT DECLARATION**

I, \_\_\_\_\_, as Owner/Authorized Agent hereby declare that the statements and information on the foregoing application are true and accurate to the best of my knowledge and belief.

Signed under the pains and penalties of perjury.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature of Owner / Agent

\_\_\_\_\_  
Date

## **BUILDING INSPECTION FEES**

Please note the current fee is based on \$5 per \$1,000 cost of construction

<b>Type of Construction</b>	<b>Cost per sq. ft.</b>
Residential living space	\$70
Residential accessory space	\$25
Conversion of accessory to living	\$50
Commercial	\$80

Flat fee permits:

<b>Type</b>	<b>Fee</b>
Above ground pool	\$35
In ground pool	\$50
Wood stove/Chimney	New \$35
	Existing \$0
Stop Work Order	\$25 / site visit
Sign	\$30
Fire Repairs	\$5 / \$1000 cost
Demolition	\$75
Temporary structures (tents)	\$10