

## Select Board Meeting Minutes

### 6/2/2021 7pm Virtual via ZOOM

**Present:** Select Board members Robert Agoglia, Tara Loomis, and David Shanabrook, Susannah Carey, William Pula, David Litwak (7:27pm), Robert Rowell (7:30pm).

**Open:** Select Board Chair Robert Agoglia opened the meeting at 7:00pm. Remote script read aloud by Susannah Carey. Select Board members confirmed and Town Officials recognized.

### Minutes

Motion to approve the minutes from 5/5/2021 as amended, aye Robert Agoglia, aye David Shanabrook, Tara Loomis abstains, motion passes.

Motion to approve the minutes from 5/19/2021, aye David Shanabrook, aye Tara Loomis, Robert Agoglia abstains, motion passes.

### Re-Organize, Designate Representatives, Assign Liaisons

Motion to approve Robert Agoglia as Chair, David Shanabrook as Vice-Chair, and Tara Loomis as Clerk, aye Robert Agoglia, aye David Shanabrook, aye Tara Loomis, roll call unanimous.

Motion to approve David Shanabrook as PVT representative, and Robert Agoglia as Cable Advisory Committee and Capital Planning Committee member, aye Robert Agoglia, aye David Shanabrook, aye Tara Loomis, roll call unanimous.

Motion to approve liaison assignments as the following, Building Inspector and Fire Department to Tara Loomis, Police Department and Tree Warden to David Shanabrook, and Highway Department and Town Offices to Robert Agoglia, aye Robert Agoglia, aye David Shanabrook, aye Tara Loomis, roll call unanimous.

### Re-Opening Plan & Phases

Wheeled portable counters with screens were built for the office doorways to keep the public in the lobby area where only one person will be allowed inside at a time. The Board of Health will provide additional signage for the lobby areas. There is no future date to re-open the Ramsdell Room or History Room inside the Library until there is sufficient communication with the Library staff and Director and the Community Building HVAC project is completed. The Library will only be offering outside programming throughout the Summer.

Discussion of re-opening phases for municipal buildings. New legislation filed by Governor Baker allows local governments to extend remote meetings through September 15, 2021. The Select Board would like to follow this particular legislation for all Pelham Board/Committee meetings unless new guidance is released. The State of Emergency will expire on June 15, 2021. Clarification from the State is still required for hybrid meeting models. The Board in the meantime could use the office laptop or look into conference room cameras such as OWL to broadcast the meeting virtually.

Motion to re-open the Rhodes Building/Town Offices effective June 7, 2021 with portable counter screens, proper signage, and limiting one person at a time in the lobby to be served, aye Robert Agoglia, aye Tara Loomis, aye David Shanabrook, roll call unanimous.

### PFAS Testing

Board of Health Chair Bill Pula reported that almost all of the 30 Pelham slots for the water testing were filled.

**Appointment to Community Garden Committee**

Motion to appoint Joel Bain to the Community Garden Committee, aye Robert Agoglia, aye Tara Loomis, aye David Shanabrook, roll call unanimous.

**Appointment to Community Hall Committee**

Motion to appoint Pamela Mercieri, David Boyden, and Edward Dane to the Community Hall Committee, aye Robert Agoglia, aye Tara Loomis, aye David Shanabrook, roll call unanimous.

**FRCOG Agreement**

Motion to approve the FY22 Franklin Regional Council of Governments agreement to contract on behalf of Pelham, aye Robert Agoglia, aye Tara Loomis, aye David Shanabrook, roll call unanimous.

**FRCOG Bid Awards**

Motion to award highway bids as per the Franklin Regional Council of Governments for fiscal year 2022 the following: H-1 Aggregates and Loam awarded to Delta Sand & Gravel; H-5 Culvert Products, H-6 Guard Rail & Posts (Products Only-Delivered), H-7 Hot Mix Asphalt Picked Up, and H-14 Rubberized Chip Seal Applied awarded to All States Asphalt; H-9A Highway Line Painting awarded to K-5 Corporation; H-15 Hot Mix Asphalt-Roadways, Driveways/Parking Lots awarded to Warner Brothers; H-23 Catch Basin Cleaning awarded to REWC Land Management, aye Robert Agoglia, aye Tara Loomis, aye David Shanabrook, roll call unanimous.

**Approve Road Cut Permit for habitat for Humanity Houses at 8 Amherst Road**

Motion to approve road cut permit for 8 Amherst road, aye Robert Agoglia, aye Tara Loomis, aye David Shanabrook, roll call unanimous.

**Town Officials**-none.

**Public Comment**

Pavilion-Previous Town Meeting article approved funds to construct a pavilion around the school/library . David Litwak would like to see the project move forward and re-purpose roof materials from the building at 22 Amherst Road, which is slated to be removed when the new affordable housing development will be built. David Litwak was referred to the Planning Board. South Valley Road resident Matt Wolaver has also been helping with the pavilion development. Suggestion to have architectural drawings submitted by UMass student to save on costs.

**Liaison Reports**

Building Inspector; Select Board member Tara Loomis; no report.

Fire Department; Select Board member Tara Loomis; Answer to 5/19/2021 question about who responds to fires on non-privately-owned land in Pelham. Pelham Fire Department would respond first and mutual aid would follow if necessary. There is no preemptive action on private or town owned property.

Highway Department; Select Board member Robert Agoglia; no report.

Police Department; Select Board member David Shanabrook; no report.

Town Offices; Select Board member Robert Agoglia; Meeting with June and Gail was productive. VADAR does not offer a traditional financial report, only a ledger. Both Gail and June were aligned with ledger accuracies. The VADAR ledger generally is confusing Board/Committee volunteers, not town employees. In conclusion there will be a future

training on the VADAR ledgers, etc. in July once the new fiscal year begins. Pelham is on a five-year audit cycle with the next to occur after FY2022. Suggestion to look into compatible software that interacts with VADAR; traditional financial reports.

Tree Warden; Select Board member David Shanabrook; no report.

### **Old Business**

Mosquito Opt-Out- application submitted on May 23, 2021. Some towns/cities are part of a Mosquito Control District which appears expensive and more of a regional option.

MyTownGovernment-Sandra Burgess wrapping up data input. Next steps would be to reach out to CIVIC Plus, website host, to help set up the town website.

Wage Plan Study- questionnaires are returning slowly.

**Time Reserved for Topics the Chair did not Reasonably Anticipate**-none.

### **Adjournment**

Motion to adjourn at 8:20pm, aye Robert Agoglia, aye Tara Loomis, aye David Shanabrook, roll call unanimous.

**Next Meeting: June 16, 2021 7pm**

### **Documents Examined**

FRCOG bids, FRCOG agreement, minutes 5/5/21 & 5/19/21, permit 8 Amherst Rd.

Respectfully Submitted,  
Susannah Carey