**Board of Selectmen Meeting Minutes**

**Ramsdell Room, 7/18/18, 6:30pm**

**Present**: Select Board members Karen Ribeiro and Bob Agoglia, Abbie Jenks, Bill Martell, Fred Vanderbeck, Stan Swiercz, and Susannah Carey.

**Absent**: Selectman Pearson

**Open**: Selectman Ribeiro opened at 6:31pm.

**Old Business**-Update from last Select Board meeting on 7/11/18 on Mobile Home Park Property. Property is currently in probate and the park will need a new permit, which will require a Title 5 Inspection. Board of Health is aware.

**Police Officer hiring** -Only one applicant so far, Chief Thomann’s son, additional hiring Committee participants needed.

**Year End Accounting**

Finance Committee member Bill Martell estimated the amount to be around $27k. Final figure will come after the Finance Committee meets on 7/25/18.

**Upgrade Collector/Treasurer System**

June Massee is looking to update old DOS based software to either Vadar or SoftRight with a start date of 7/1/19. Purchase can be deducted from Cable Franchise Account. June will approach board with product she is recommending.

**Photovoltaic** **System Proposal**

BoS discussed proceeding with proposal from Precision Decision for feasibility study for roof mounted solar on the School and Community Building. Stan Swiercz spoke with Gail Weiss, Accountant, about funding as soon as work is complete, since the META grant will only reimburse the Town upon receipt of vendor invoices.

**MVP Grant Task Force FY2019**

Select Board would like to create a task force with a grant administrator overseeing project deadlines, reports, etc. Grant has capability of paying a grant administrator for this project. Qualifications will be drafted for the Administrator position. Motion to establish a MVP Grant Task Force with Abbie Jenks, Karen Ribeiro, one member from the Energy Committee, with 2 at-large positions, seconded, motion passes.

Abbie Jenks noted that when money becomes available from the State and is brought to the Town’s attention, it would be nice for all to communicate and weigh in on future funding needs for the Town. Economic Development Bond Bill referenced from Solomon Goldstein-Rose. Planning Board is currently working with PVPC on Complete Streets program.

**Aclarity**-no discussion.

**Department Board Committee Meeting with Select Board**

Doodle poll will be created. Agenda ideas include wish list items, efficient coordinating & collaborating for all, ideas for better communication between boards/committees/departments, current update on what is happening within group, current grants researching/involved with, recruiting for committees/boards in Town with vacancies. Looking at dates in Mid-September.

**Employee Summer Vacation**

Idea to have binder/calendar with employee/staff vacation time noted. Selectman Ribeiro is interested in this feature appearing on the Town website and will speak with the Town of Whately about their Community Calendar.

**Town Officials**-

Planning Board; Abbie Jenks; Waiting to hear who is replacing Dylan Sussman of the PVPC, which has helped with the Complete Streets Program. PB working with Patty Gambarini on storm water management plan for the area contained within the Village Center and possibly throughout entire Town. Grant ends in September. Concern about better plan for records management given that the Chairs keep records in their homes. Question as to whether or not the Rhodes building is registered as a historic site; if so CPC funds for shelving might be available.

Energy Committee; Stan Swiercz; CCE task force working on a statement of work and funding sources for consultant. Both Amherst & Northampton involved & enthusiastic. UMass student working on solar renewal project for 3 towns. EC has a vacant position. Hall Consulting Engineers contract will be sent out. Roof feasibility Assessment happening in the next couple of weeks.

Town Offices; Selectman Agoglia; Very competent staff in Rhodes Building working hard. Website is missing Town Accountant information. Most chairs have their name linked with email contact form on Town website. Reminder that personal emails should not be used for business correspondences. All emails are public records.

Fire; no report.

Police; no report.

Library; Selectman Ribeiro;-no report.

Elementary School; Selectman Ribeiro; no updates.

Regional School; Selectman Agoglia; Regionalization decision is ultimately decided at a Town Meeting. The school is closer to hiring a financial and process consultant, looking at community engagement with the Pelham and Amherst School Committees, and releasing a flyer (Q&A) about regionalization.

Highway Department-Selectman Ribeiro; Building Sciences doing an HVAC review, mold evaluation to be made by Green Environmental.

**Adjournment**

Motion to adjourn at 8:07pm, seconded, motion passes.

**Documents examined**

Letter from Collector/Treasurer, Robert Hall Consulting Engineers contract, Precision Decision contract.

Respectfully submitted, Susannah Carey