**Board of Selectmen Meeting Minutes**

**11/21/2018, 5:30PM, Ramsdell Room, Pelham Library**

**Present:** Selectman Agoglia & Pearson, Stan Swiercz, Gayle Hubley, and Susannah Carey.

**Absent:**  Selectman Ribeiro

**Open:** Selectman Pearson opened at 5:30pm

**Minutes**

Motion to approve minutes from 9/26/18 as amended, seconded, unanimously approved.

Motion to approve minutes from 10/3/18 as amended, seconded, unanimously approved.

10/3/18 minutes included mention about MVP Postcards and if related to July 2018 Climate Preparedness Slate Newsletter or if new postcard to be made.

**Green Communities Relamp Grant**

Letter drafted by Stan Swiercz and Selectman Ribeiro about project incompleteness & issues, which will be put on letterhead sent to World Energy and Eversource representatives.

**How to Manage Public Meeting Space if the Rhodes Building is Not Used**

Gayle Barton, Library Trustee, here to check on the status of town meeting spaces as there is still a scheduling constraints with meetings/events in the Library Ramsdell and History Room. Rhodes Building not adequate meeting space for accessibility and ADA requirements including accessible bathroom facilities. There are also space limitations in the Rhodes building including records and vault storage. Future meeting to be planned with Police Chief, Fire Chief, DPW Superintendent, Library Director, and School Principal. Possibility to meet at 4pm before the Board of Selectmen’s meeting or option to have discussion at 5:30pm on 12/5/18.

**Creating Commission on Disability**

Only 2 buildings in town are in compliance with ADA; School and Community Building/Library. Community Hall will soon be ADA compliant after project is completed. Rhodes Building in need of an analysis; compliance, space needs, accessibility, building expansion possibilities, etc.

Selectmen will research at the upcoming MMA Conference in January; small rural towns and space constraints. Karl Martini, Chair of Historical Commission, and Dana MacDonald, Chair of CPC, will be consulted for building perspectives and CPA funding. Rick Adamcek will be consulted about buildings & grounds.

**Sidewalks in the Village Center**

Follow up needed on the Economic Development Grant which acquired $50k for sidewalks and $50k for commercial kitchen from Representative Goldstein-Rose. Selectman Agoglia will attend meeting on 11/28/18. Question if the Planning Board factored in the grant money acquired from State into the Village Center sidewalk analysis currently in planning stages with help from the PVPC. Follow up needed with Linda Hanscom on the commercial kitchen grant and possible set up in Community Hall.

**FCC Policy Changes Impacting PEG Funding**

Draft letter reviewed opposing FCC policy changes that may affect PEG funding Pelham receives through Comcast. Selectmen will sign once finalized. CC all reps and Senators in MA.

**Liaison Reports**

Highway; Selectman Ribeiro; report submitted electronically and read aloud.

Town Offices; Selectman Agoglia; reported on conversation about Records/Information Clerk name change with Town Clerk, Kathy Martell. Temporary Town Clerk will be working on job description for Assistant Town Clerk position. Deb and Joanne in the Town of Amherst HR Department will be consulted on hiring strategies used for specific required credentials like the Records/Information Clerk description details.

Fire Department; Selectman Pearson; nothing new.

Police Department; Selectman Pearson; New reserve officer and full time officer appointments at next BoS meeting 12/5/18.

Finance Committee; Selectman Ribeiro; no report.

Library; Selectman Pearson; no report.

Elementary School; Selectman Ribeiro; report submitted electronically and read aloud.

Regional School; Selectman Agoglia; Currently DPC member talks involving discussion of numbers and governance models. Selectman Agoglia will attend the Regional school budget meeting on December 8th.

Other-Energy Committee; Stan Swiercz; Records request for gas consumption figures sent to Collector. Records request for stretch code data sent to Building Inspector. Relamp project needs to be complete and closed before the Town can apply for the next Green Communities grant for the HVAC system. Working on CCE grant application with Consultants Paul Fenn and Paul Gromer. No viable wind power sites in town. Foreclosed property on Daniel Shays Highway recently acquired by town does not have open space for solar.

**Old Business**

Telematics Update-next agenda.

Update on Signage & Dog Leashing-no leash law in town bylaws. Would need article at Annual Town Meeting for townspeople to vote on. Selectman Agoglia followed up with Bruce Laurie who prompted discussion due to complaint of unleashed dogs in Cadwell Forest that have bit him.

Human Resources Update-nothing new.

Board/Committee Responsibilities-nothing new.

MMA Conference-January meeting includes new member orientation. Bob will attend.

22 Amherst Road-Title V is now complete at the site. System is not great but produces no eminent failure danger. System would be demolished if affordable housing building is erected with sewer and water connection from Amherst Road. There is no current signed purchase & sale agreement. Current owners have extended the deadline.

Housing Committee Update-Tilman Lukas, Chair, looking at 2 viable sites for housing on Harkness Road.

MVP postcards-Resident Carol Cherrington shared her special skill of making signs/posters that she could offer the town. Easel style signage discussed to be created for all Boards/Committees inviting the public to meetings.

Slate Newsletter winter edition-create editable folder to share with Select board members of content so far. Include section about soliciting public about how Pelham can be and plan to be a greener community going forward.

Meeting with Representatives-Democratic Committee also reaching out to newly elected reps. Reminder email to Talking points for meeting could include rapid climate change, infrastructure issues with storage and compliance, and support from State with small town climbing tax rates and charter school funding formula.

Census 2020-PVPC Meeting on January 16th. Questions about Select board responsibilities with census 2020 and if any guidance can be obtained from our Temporary Town Clerk. Susannah Carey will attend.

MIIA Cyber Liability coverage-Both Leverett and Shutesbury elected coverage.

**Adjournment**

Motion to adjourn, seconded, motion passes at 6:50pm.

**Documents Examined**

Liaison Report from Selectman Ribeiro, MA Office of Disability letter for Creating Commission, Village Center Traffic Calming plan.

Respectfully Submitted, Susannah Carey