

Council on Aging Meeting Minutes

June 27, 2019 2:00 pm

History Room Pelham Library

Call to Order at 2:07 pm

Members and people present Isabel Ryavec, Grace Dane, Wanda Kelly, Kathy Martell

Minutes accepted as corrected for a typographical error.

Two Warrants: one for \$2,591.27 for Wanda and Howard stipends and end of year voted adjustments. Howard increase annual monthly stipend retroactively to \$60.00 month and Wanda increase stipend to end of FY19 to \$175.00 a month retroactively for her time of hire, Wanda mileage for training and work, money paid from grant to help defray the additional cost of grating for safety (not in original project projections) and file cabinet and locking cupboard for storage of COA belongings in Community Hall as well as stamps for mailing meet and greet postcards and stamps for birthday card mailings. Second warrant for additional mileage for Wanda's training \$97.80.

Outreach Worker update...Wanda reported that she is getting more contacts and agreeing to meet individuals at home or library and 1 at Amherst Coffee shop. She has brochures on Seniors table in Library. She wants business cards and will be needing a name badge from COA for proof of identity. Wanda wants to know product key for one note program on her new laptop, but will have to discuss with tech one. She asked if the COA sends sympathy cards or condolences to families of citizens that recently passed. This is not usual procedure, more discussion needed. Wanda to attend a conference with life path a one-day conference, and a mentorship with another social worker from Highland Valley or Amherst Senior Center.

Discussion of new MySeniorCenter Computer program...Kathy to have initial training on July 9, 2019 from 10 am – 12 noon. Earlier training not completed due to a laptop glitch will have Tech One fix it. And next training a week or two later. Once administrator training complete Wanda will have outreach worker training. Discussion of new senior survey and newsletter to be on hold for a couple meetings due to planning of Summer event and hopefully gaining new members. Comments on limited space in Senior spirit newsletter with Amherst, answered never used more space, will discuss possibility of more space with Amherst.

Discussion of Senior Summer Picnic including date. August 17th 12-2 pm was suggested. Will ask if Lions Club wants to help again. It is a big endeavor to include a meal. Everyone agreed we should have a Senior Summer Social and not serve a meal but maybe have lighter refreshments, and we could play cds for music and maybe even have a summer hat contest with ?? with a prize.

We need to look for more members since we are down two members and two associate members. We also discussed the Select Board invitation for Kathy Martell to attend their July 24th meeting to discuss the COA and the resignations of Ann Hondrogen and Ralph Faulkingham and their letters of resignation to the Board of Selectmen. The Board decided we will all attend the meeting and Kathy will post it as a joint meeting so we can discuss things that come up at that meeting. Kathy said she will ask if the meeting will stay the same or date changed as it already is a join Select Board, Energy Committee and Finance Committee meeting.

Next meeting dates will be July 10th and August 14th. We are trying to stay with the second Wednesday of the month.

Meeting adjourned at 3:35 pm