

Pelham Energy Committee (EC) Meeting Minutes

Friday, November 13, 2020

Virtual meeting (recording is available)

Meeting called to order: 12:07 pm

Present: John Larsen (JL) (co-chair), Tony Rogers (TR), Randall Spalding-Fecher (RSF)

Note-taker: Randall Spalding-Fecher

Minutes

- No consideration of minutes

New Business

- No new business

Pelham Community Center and Safety Complex VRF project

- Clerk of the Works (CotW): TR and Rick Adamcek met with two candidates (George Kicza, John Flemming – with DA Sullivan)
 - Priority for CotW is overseeing installation and any changes or problems encountered
 - Rick knows George and is confident he can do the work, including identifying any problems. He has supervised projects of this size, although not HVAC
 - John has also done Clerk of the Works; more specific experience with HVAC and project management skills
 - Pricing significantly different: George is \$20,000, John is \$35,000 (max, billed per hour)
 - Total contingency in project budget is \$50,000 – George would require \$5,000 from that, while John would take \$20,000 from the contingency.
 - John Trickey (Pelham Finance Committee) said the project needs to stay within total allocated budget (including current contingency)
 - Discussion on pros and cons: concerns about using so much of contingency; both proposals meet basic qualifications
 - **TR moves that EC recommend to SB to select George Kicza; RSF seconds motion; unanimous agreement by EB to recommend George Kicza to SB**

Old Business

- No new business

Next Meeting

- To be determined

Meeting adjourned at 12:38 pm