

## MINUTES

*[As approved and amended at Feb 6, 2017 meeting]*

Meeting of: Pelham MA Energy Committee  
Date of Meeting: January 4, 2017  
Time of Meeting: 4:00 PM, formally opened at 4:13 PM  
Location of meeting: Rhodes Building, Pelham MA  
Members Present: Stan Swiercz, Alisa Pearson, Charles Thompson  
Also Present: John Trickey, Finance Committee Chair (joined meeting midway through)

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1. Minutes from December 12 meeting not yet distributed.
2. No additions to the agenda were added.
3. The question of whether to seek additional members for the committee was discussed. Advantages: more people to do the work of the committee, making use of expertise within the community. Disadvantages: quorum arithmetic (potentially). Conclusion: qualified yes for adding members, with the stipulation that the person(s) should have a strong interest in energy issues.
4. Town Clerk clarified the quorum requirement: 50% of members, plus one. Highway superintendent Rick Adamcek is currently an Associate member. Meeting time of 6:30 PM usually better for him.
5. Finance Committee chair John Trickey joined the meeting, and indicated that he might be interested in joining the committee, depending on how interesting or useful the efforts of the committee are. The next meeting was scheduled for January 10 at 6:30 PM, tentatively at the library.
6. Annual Report – will be provided to the Selectboard this evening.
7. Next task is to finish the final report on the insulation and roof repair project.
8. The infrared picture needed would ideally be taken midday on a cloudy day for best comparison to the “before” picture. Ms. Pearson plans to raise the issue of getting a camera and a picture at Selectboard meeting tonight.
9. Bills for the roof project are in, except for those from Bill Rock and Shafer Engineering.
10. Discussion of getting everything needed for final report.
  - a. Thompson will ask Rick Adamcek to press Shafer for whatever’s needed.
  - b. Mr. Swiercz and Ms. Pearson will try to take care of getting any needed photos.
  - c. “Outreach” – discussed at two Town Meetings, at Selectboard meetings, and with Finance Committee
  - d. Lessons learned : hard to get project bid, had to bid twice, clerk of works good idea, whole thing took a long time
  - e. Final report due February 2, 2017
11. Records Law discussion – Mr. Swiercz will be custodian; materials will be kept in a master binder; minutes will eventually be posted online.

12. Discussion of initiatives and possible projects:

- a. Interior storms – sizes? Ms. Pearson will continue to investigate; check with Bernie Kubiak; can CET assist?
- b. Heating system options;
- c. Walls in library;
- d. Engineering grants – separate deadline;
- e. Updated control system;
- f. “demand control ventilation” – tied to CO2 levels

Meeting adjourned at 5:45 PM.

Respectfully submitted,

Charles Thompson, Secretary