

## **Planning Board Minutes**

**Place:** Police Training Room

**Date:** May 13, 2019

**Time:** 7 pm

**PRESENT:** Leslie Laurie, Lexy Dewey, Judy Eiseman (recording)

**ABSENT:** Pete Wilson

**Others:** Linda Spink; Becky Basch, PVPC Consultant

Meeting called to order at 7:30 when quorum was achieved.

**Consultant discussion.** Becky Batch presented a discussion draft of a guide for public process and the Board explained what it was looking for in addition in the way of forms for applications for Special Permits and Site Plan Approval. This project will not require public hearing as it represents internal policy. The Board wants the guide and forms to be available online on the town website in a downloadable format. Discussion of timing and warrant submission for stormwater bylaw and amendments to the Table of Uses and criteria for special permits and site plan approval for the solar bylaw was also discussed. The Board's intention is to present both for a decision at fall town meeting.

**Minutes.** Minutes from May 6 were approved as presented. Note: The May 8, 2019 meeting was cancelled do to the failure to attract a quorum.

**General discussion** ensued on the following topics with decisions noted:

- **Bill Wilson junk yard 117 Buffam Road.** Eiseman will invite, via email, the Building Inspector and Mr Wilson to attend the June 10 meeting and notify the BOH, BOS and Conservation Commission of the issue as well.
- **Job description for clerical assistant** was deferred to the next meeting, but Eiseman noted that Rusty Rowell has indicated interest in getting town files and materials organized and she will follow up with him.
- **Biomass letter** and hearing on May 16. Decision made to draft comments to send to DOER urging maintenance of the strong regulatory compromise crafted in 2012.
- **Transportation letter from Palmer** was discussed and decision to made to support the idea of a rail stop in Palmer and to urge the Board of Selectman to do the same.
- **Kathleen Lugosch** will be asked to attend meeting in July regarding trailer park possibilities with owner Cory Shumway if both can attend.
- **Trash burning and Health related concerns** over ongoing issues at Partridge home on Meeting House Road was expressed. Eiseman will notify BOH, BOS, and Fire Chief to ask the status of the situation.
- **Pavilion on town parcel behind school.** Eiseman will invite the involved parties to the June meeting for a brief discussion of their plans and the requirements for a permit.
- **Dewey will attend BOS** meeting on May 15 to update on Planning Board as needed on the above and to ask that Autumn town meeting be scheduled with an eye toward the need for public hearings.
- **Next meeting.** June 10 with other dates on the usual second Mondays: July 8 and August 12.

Meeting adjourned at 9 pm.

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