

Planning Board Minutes
November 13, 2018
History Room 7 pm

Members Attending: Jenks, Wilson, Eiseman (recording)

Others: Victoria Desclos Mass student observer

Approved: Previously deferred minutes for October 1, 10, and 22 were approved without further discussion.

Working session. The members jointly read through and made corrections, noted questions, and discussed possible changes to the current draft in order to prepare for a final meeting with Patty Gambarini of PVPC regarding most recent version of the Storm Water Management bylaw and regulations. The Chair will send our work, including corrections of typos and questions about definitions to Gambarini for incorporation into a final draft.

Members in attendance agreed that the Storm Water Authority and administration of this bylaw should fall to the Conservation Commission. Because the Commission is already set up to manage storm water permitting as it relates to wetland resource areas and because they have an agent in place, the Commission can readily deal with these issues. As this bylaw deals only with Village Center area where the risk of stormwater problems is greatest, in those upland areas of the Village Center, using the system already in place seems to make sense rather than inventing an entirely new board. Therefore, for **Section 120-3 B. Authority**, the following language was proposed by Eiseman for discussion with Gambarini and the Conservation Commission:

120-3 Authority

B. In all other cases, said application for a stormwater management permit shall be submitted to the Stormwater Management Board, which shall be comprised of the Conservation Commission and one representative of the Planning Board. A review Board shall be designated by the Conservation Commission to review and make recommendations on stormwater management permit applications for projects within that particular Board's expertise, depending upon the scope and activities involved in the particular project. The Stormwater Review Board may include, but not be limited to, the Department of Public works, Planning Board, Board of Health, Zoning Board of Appeals, a civil engineer or individual with expertise in stormwater management appointed by the Select Board in consultation with the Conservation Commission.

The Conservation Commission and its agent shall be the lead agency in managing the process of granting, modifying or denying the stormwater permit with appropriate consultation of these other town employees or boards.

Members tentatively agreed that an application fee of \$250 will be charged and a fee schedule will be developed to include payment of all consultant fees and charges by the applicant. In cases where

Special Permit or Site Plan Approval fees are also required, those shall be separately charged by the Planning Board. No permit shall be issued until or unless all fees are paid. Wilson will check with other towns to discover their fee schedules and terms. Also, members found that the Belchertown forms for application, review and approval procedures can be fairly readily tailored to our needs along with other forms Belchertown has developed for stormwater management. The Board will take that up as soon as the Bylaw draft is ready for public hearing.

Other business: Jenks shared information about a new potential business request on Amherst Rd. to use land owned by Barbara Kauff to grow flowers. After learning of the details required the potential owner seemed discouraged and was looking elsewhere as her land is perhaps inappropriate for the use she intends.

After a brief discussion of December 10 meeting issues, the board adjourned at 9:00 pm.