

Select Board Meeting Minutes

2/17/2021 Virtual via ZOOM 7pm

Present: Select Board members Robert Agoglia, Tara Loomis & David Shanabrook, Susannah Carey, Anthony Rogers, and Robert Rowell.

Open: Select Board Chair Robert Agoglia opened the meeting at 7:00pm.

Minutes

Motion to approve minutes as amended from 1/20/2021, aye Robert Agoglia, aye Tara Loomis, aye David Shanabrook, roll call unanimous.

Motion to approve minutes as amended from 2/3/2021, aye Robert Agoglia, aye Tara Loomis, aye David Shanabrook, roll call unanimous.

Vote to Allow Highway Department to Overspend Budget

Motion to allow Highway Department to overspend budget for snow removal, aye Robert Agoglia, aye Tara Loomis, aye David Shanabrook, roll call unanimous.

Review & Approval of FY22 Budget Spreadsheet for Hearing with Finance Committee

Motion to approve proposed FY2022 budget for Select Board that Susannah Carey will present, aye Robert Agoglia, aye Tara Loomis, aye David Shanabrook, roll call unanimous.

Review & Approval of Community Compact Grant Best Practice Contract for Wage & Classification Study

State contract for Community Compact Wage & Classification Study award. Additional finance requests could be taken up at Fall Town Meeting if needed. Motion to approve contract for Community Compact grant from State, aye Robert Agoglia, aye Tara Loomis, aye David Shanabrook, roll call unanimous.

Biomass Resolution for Consideration on 2021 ATM Warrant

Select Board member Robert Agoglia will engage with the League of Women Voters for resolution language.

MyTownGovernment Exploration and Findings

Select Board member Robert Agoglia will follow up with Town Clerk Sandra Burgess with information to share at next Select Board meeting.

Town Officials

Anthony Rogers, Energy Committee Co-Chair, shared information related to Notice to Proceed document for Community Building HVAC upgrade. The document starts the Contractor completion of work 'clock'. Completion of the project must be by mid-June as the MVP grant money will expire 6/30/2021. Contractor Adams Plumbing & Heating is very aware of funding and timeline. Motion to approve the Notice to Proceed dated February 17, 2021 for Community Center project, aye Robert Agoglia, aye Tara Loomis, aye David Shanabrook, roll call unanimous. Rick Adamcek & Anthony Rogers feel comfortable with project being completed within the contract timeline of 120-days.

Robert Rowell, Board of Assessor's Chair- Discussion of server purchase which is budgeted for to be put in the Rhodes Building. Discussion of need for VLAN. Rhodes Building currently has a wired connection. The VLAN would allow virtual access for all who work for the town. Discussion of why server needs to be installed in Rhodes Building

and the ability to have all Assessor documents available for members to access. Discussion of how Pelham lacks a restoration plan for computers if equipment fails. Discussion of need for SSL, certified secure session, which relates to authentication and the domain name. Both pelhamma.gov and townofpelham.net are available for purchase if the Town wants additional domains. Discussion of equipment to be moved into the basement of the Rhodes Building and if that placement would go against ADA. And finally, discussion of BOA drafting a reference guide for members.

Robert Rowell running town equipment/programs from his home under his business Quabbinwood.net. Robert would like to be able to eventually pass back to the town all the information for future reference/use. This in particular relates to town having internal access to future property information, i.e. deeds. The town has been awarded a Community Compact Grant for an IT assessment and all of this will be considered by the consultants.

Public-no comments.

Liaison Reports

Building Inspector; Select Board member Tara Loomis; Work continues on Harkness Rd issue.

Fire Department; Select Board member Tara Loomis; TL met with Fire Chief, Police Chief, and Deputy Fire Chief about potential structure under consideration with Public Safety Director, salaries, and duties of positions. Fire Chief still interested in serving the town in an administrative capacity if need be for the Fire Department. Police Chief will follow up the initial meeting with another meeting with the Deputy Fire Chief and Police Chief for continued negotiations. Select Board member Tara Loomis will check in a week to see if discussions have progressed. Select Board have option to offer current Fire Chief an administrative position while using the Deputy Fire Chief as the main responder for calls. Both positions could potentially be paid with the budgeted Fire Chief's salary.

Highway Department; Select Board member Robert Agoglia; Electrician will be giving quote for motion lighting at Rhodes. ASM Sheetmetal will be scheduling a time with Rick Adamcek to install of ERV heating element also at Rhodes. ASM was also asked to provide a quote for an ERV unit for Community Hall. The town received an insurance settlement 1/27/2021 accident on Amherst Rd. The old plow was repaired by DPW and ready to be used as a spare and a new plow has been ordered. Rick has no concerns with the 120-day deadline for completion of the Community Building HVAC project. Mass Highway Association email to cities/towns in commonwealth regarding employees and Covid. Select Board Chair Robert Agoglia will reach out to our state Representatives about vaccines for Highway Department employees and related email. Many small towns are in the same situation as Pelham with no backup plan for road maintenance should any employees contract the virus nor additional funding to hire for road maintenance.

Police Department; Select Board member David Shanabrook; DS provided facts through email about the recent incident at the Police Station with a man filing a complaint. Pelham Officers handled with a great deal of care. The result of that incident is unknown. Dog attack on Harkness Rd was shared with Police Chief and Dog Officer. The owner was fined because this was the second incident with the dog.

Town Offices; Select Board member Robert Agoglia; Town Clerk received response about 2019 Fall Town Meeting bylaws where all were approved, including the vote allowing the Moderator to recognize the super majority without counting. No response back yet from the AG office about the 2020 submitted solar bylaws.

Susannah and Sandra will together create an announcement for the website homepage regarding nomination papers and offices on the local election ballot. Collector/Treasurer has reconciled the 2020 books. The figure for Free Cash will be available soon. Susannah has been working on the CARES Act application and sorting through School invoices that relate. Town will plan on submitting the ERV heating element invoice in the next round. A quote from ASM Sheetmetal will provide more concrete figures for ERV install at Community Hall. SC gathered

figures from Highway, Police, Fire, and Select Board office related to predictions of CARES reimbursement requests through the remainder of 2021.

Tree Warden; Select Board Member David Shanabrook; nothing to report.

Old Business

Dog Complaints-Conservation Commission will be addressing dog restrictions related to time and creation of additional signage for trails.

BLM Sign at School-Anonymous complaint received by Select Board from resident about Black Lives Matter sign on the island at the School prompted the Select Board to create a resolution. Motion to adopt resolution shared for Black Lives Matter signage drafted by Tara Loomis, aye Robert Agoglia, aye Tara Loomis, aye David Shanabrook, roll call unanimous.

Adjournment:

Motion to adjourn at 8:31pm, aye Robert Agoglia, aye Tara Loomis, aye David Shanabrook, roll call unanimous.

Documents Examined

BLM draft resolution, SB FY22 budget spreadsheet, CC contract with State for grant.

Respectfully submitted, Susannah Carey