

## Select Board Meeting Minutes

8/5/2020 7pm Virtual via ZOOM

**Present:** Select Board members Robert Agoglia, Tara Loomis, and David Shanabrook, Building Inspector David Waskiewicz, Finance Committee Chair John Trickey, Jessica Ryan, Nikolas Cichanowski, Town Clerk Sandra Burgess, Board of Assessor's Chair Robert Rowell, Police Chief Gary Thomann, and Susannah Carey.

**Open:** Select Board Chair Agoglia opened the meeting at 7:00pm. Remote meeting script read aloud by Susannah Carey. All Select Board members confirmed present.

### Minutes 7/15/2020

Motion to approve minutes from 7/15/2020, aye Robert Agoglia, aye David Shanabrook, aye Tara Loomis, roll call unanimous.

### Zoning By-law Violations, Unregistered Vehicles, 27 Harkness Road-Francois Gouin

Select Board member David Shanabrook recused himself from the discussion. The Select Board reviewed a letter sent to Mr. Gouin from the Zoning Enforcement Officer about unregistered vehicles, vessels on property, and lights shining on neighbors' houses. The Zoning Enforcement Officer has resolved the issues with the vessels and lights. As for unregistered vehicles, no more than two may be stored, parked, or on resident's property without a special permit (Code of Pelham). There are more than 2 vehicles on the Gouin property. he Select Board has the authority to grant a special permit for additional unregistered vehicles. Mr. Gouin (not present) had previously provided for two unregistered vehicles and informed the Select Board that there were two additional unregistered vehicles on his property. Neighbors present during the meeting described the property as a 'junkyard' and very unsightly.

Motion for the Select Board to deny a special permit to Mr. Gouin for more than two unregistered vehicles on his property and ordered him to remove all unregistered vehicles in excess of the allowable two by October 7, 2020 aye Robert Agoglia, aye Tara Loomis, motion carries. The Select Board will send out a letter to Mr. Gouin stating this decision tonight.

### Appointment of New Part-Time Police Officer

Sean Conner is a recent graduate of the part-time academy. Chief Thomann sponsored Mr. Conner at the academy and would like him to fill one of the two part-time officer vacancies. Motion to appoint Sean Conner as part-time police officer position, aye David Shanabrook, aye Tara Loomis, aye Robert Agoglia, roll call unanimous.

Other business-There has been a recent push for standard post certification for police officers. Certification lasts about three years. Part-time officers will need bridge academy to increase their education in order to become full-time officers. Full-time officers already have the certification part-time officers will need.

### Sign election Warrant for September 1, 2020 State Primary

Motion to sign election warrant for September 1, 2020 State Primary, aye Robert Agoglia, aye David Shanabrook, aye Tara Loomis, roll call unanimous.

### Hours for Early Voting for Saturday August 22, 2020 and Sunday August 23, 2020

Dates listed on agenda; August 23, August 24; are incorrect. Correct dates for early voting hours are for Saturday August 22, 2020 and Sunday August 23, 2020. New legislation requires early voting to begin on

August 22, 2020 and go through August 28, 2020. The number of hours; minimum for Pelham is two hours per day is determined by the size of the community. Motion to approve early voting hours for Saturday August 22, 2020 and Sunday August 23, 2020 for early voting to be 1-3pm at the Rhodes building, and during the week Tuesday 9-2pm, Wednesday 9-2pm, and Thursday 9-1pm at the Rhodes building, aye Robert Agoglia, aye David Shanabrook, aye Tara Loomis, roll call unanimous.

### **Fall Town Meeting Calendar**

Calendar critical dates will be 8/20/20, to submit citizen petitions, and 9/16/20, to submit warrant articles. Any citizen petitions submitted require 100 signatures for Fall Town Meeting. The Fall Town Meeting date proposed is Monday October 26, 2020. Susannah will check the dates with Moderator Dan Robb. Motion to approve Fall Special Town Meeting calendar with Fall Town Meeting on October 26, 2020, aye Robert Agoglia, aye David Shanabrook, aye Tara Loomis, roll call unanimous.

### **Temporary Appointment to Records Access Officer Position**

Town Clerk Sandra Burgess requests to fill RAO position on a temporary basis. The permanent appointment for the RAO position could potentially be trained for the Town Clerk's position in the future. Request to bring back Patricia Olanyk, previous RAO who resigned earlier in 2020. The position is budgeted for 15 hours a week. Sandra is hoping to search for a potential candidate for permanent appointment in the new year. Motion to approve appointment of Patricia Olanyk as temporary RAO until search can commence for permanent appointment, aye Robert Agoglia, aye David Shanabrook, aye Tara Loomis, roll call unanimous.

### **Complaint from Dean Brown about Dog Owned by Residents at 6 Country Lane**

Tabled until August 19, 2020.

**Town Officials**-no comments.

**Public Comment**- Robert Rowell, Board of Assessor's Chair, asked what the participation level was for the Census 2020 in Pelham. Town Clerk had no update on those figures.

### **Liaison Reports**

Fire Department; Select Board member Tara Loomis; Eight calls in last 24 hours due to storm.

Highway Department; Select Board member Robert Agoglia; Superintendent is busy handling staff issues and keeping the peace amongst his employees; All States Asphalt doing research on paving with a new material incorporating rubber and would like to offer Pelham paving worth about \$10k. Rick Adamcek, Highway Superintendent, was considering North Valley Road for the paving project. Request for Rick to attend the Select Board meeting on 8/19/20 to discuss remediating speed on Amherst Rd in the Village Center. There are options that are available and not too expensive to complete.

Police Department; Select Board member David Shanabrook; Regarding the complaints received about PD staff not wearing masks at annual town meeting, PD staff are now complying.

Town Offices; Select Board member Robert Agoglia; Communication with office staff all good; Home at 59 Meeting House Road is being 'taken' by Bank of America; Lien being put on 59 Meeting House Rd. for clean-up.

Other-Robert Rowell would like to review the security audit for upcoming discussion.

**Old Business**

The property along Meeting House Rd and North Valley Rd is currently being acquired by the Town. It is a non-conforming lot of less than two acres.

**Time Reserved for Topics the Chair Did Not Reasonably Anticipate**-none.

Next Meeting- August 19, 2020 7pm

**Adjourn**

Motion to adjourn at 7:59pm, aye Robert Agoglia, aye Tara Loomis, aye David Shanabrook, roll call unanimous.

**Documents Examined**

Minutes 7/15/2020, Election Warrant 9/1/2020, Fall Town Meeting calendar, zoning letter for 27 Harkness Road.

Respectfully submitted, Susannah Carey