

**Select Board Meeting Minutes**  
**10/7/2020 7pm Virtual via ZOOM**

**Present:** Select Board members Tara Loomis and David Shanabrook, John Trickey, Tilman Lukas, Megan McDonough of Habitat for Humanity, Robert Rowell, Judy Eiseman, and Susannah Carey.

**Absent:** Select Board member Robert Agoglia, Moderator Daniel Robb.

**Open:** Select Board member Tara Loomis opened the meeting at 7:04pm. Remote meeting script read aloud by Susannah Carey. All Board members confirmed presence. All participants recognized.

**Minutes**

Motion to approve minutes from 9/2/2020, aye David Shanabrook, aye Tara Loomis, motion passes.

Motion to approve amended minutes from 9/16/2020, aye Tara Loomis, aye David Shanabrook, motion passes.

**Review Planning Board's Newly Submitted Updated Zoning Map Article for Fall Town Meeting**

Motion to approve the newly submitted solar map article with legal edits to put on fall town meeting warrant, aye David Shanabrook, aye Tara Loomis, motion passes.

**Review, Vote Recommendations, Finalize, and Sign the 2020 Fall Town Meeting Warrant with Moderator**

Moderator Daniel Robb absent. Warrant read aloud by Susannah Carey.

Article 1-APRSD capital needs \$25k

Finance Committee recommends.

Motion for the Select Board to recommend article 1 on the fall town meeting warrant, aye Tara Loomis, aye David Shanabrook, motion passes.

Motion to accept language from counsel for article 1, aye Tara Loomis, aye David Shanabrook, motion passes.

Article 2-OPEB Trust Account \$10k

Finance Committee recommends.

Motion for the Select Board to recommend article 2 on the fall town meeting warrant, aye Tara Loomis, aye David Shanabrook, motion passes.

Motion to accept language from counsel for article 2, aye Tara Loomis, aye David Shanabrook, motion passes.

Article 3-Reserve Account \$17k

Finance Committee recommends.

Motion for the Select Board to recommend article 3 on the fall town meeting warrant, aye Tara Loomis, aye David Shanabrook, motion passes.

Motion to accept language from counsel for article 3, aye Tara Loomis, aye David Shanabrook, motion passes.

Article 4-HVAC funding \$45k

Finance Committee recommends.

Motion for the Select Board to recommend article 4 on the fall town meeting warrant, aye Tara Loomis, aye David Shanabrook, motion passes.

Motion to accept language from counsel for article 4, aye Tara Loomis, aye David Shanabrook, motion passes.

Article 5-Solar Electric Installation language

Motion for the Select Board to recommend article 5 on the fall town meeting warrant, aye Tara Loomis, aye David Shanabrook, motion passes.

Motion to accept language from counsel for article 5, aye Tara Loomis, aye David Shanabrook, motion passes.

Article 6-Zoning Bylaw Definitions

Motion for the Select Board to recommend article 6 on the fall town meeting warrant, aye Tara Loomis, aye David Shanabrook, motion passes.

Motion to accept language from counsel for article 6, aye Tara Loomis, aye David Shanabrook, motion passes.

#### Article 7-Zoning Bylaw Table of Uses

Motion for the Select Board to recommend article 7 on the fall town meeting warrant, aye Tara Loomis, aye David Shanabrook, motion passes.

Motion to accept language from counsel for article 7, aye Tara Loomis, aye David Shanabrook, motion passes.

#### Article 8-Zoning Map for Solar

Motion for the Select Board to recommend article 8 on the fall town meeting warrant, aye Tara Loomis, aye David Shanabrook, motion passes.

Motion to accept language from counsel for article 8, aye Tara Loomis, aye David Shanabrook, motion passes.

#### Article 9-Non-Binding Resolution CPA funds Affordable Housing 20-22 Amherst Rd

Finance Committee recommends.

Motion for the Select Board to recommend article 9 on the fall town meeting warrant, aye Tara Loomis, aye David Shanabrook, motion passes.

Motion to accept language from counsel for article 9, aye Tara Loomis, aye David Shanabrook, motion passes.

#### **Sign Warrant for November 3, 2020 Presidential/State Election**

Motion to sign warrant for November 3, 2020 Presidential/State election, aye Tara Loomis, aye David Shanabrook, motion passes.

#### **Vote to Approve Habitat for Humanity Land Donation to Kestrel Trust**

Rear parcel of land being donated to Kestrel Trust with conservation restriction to be held by the Pelham Conservation Commission for 8 Amherst Road. Conservation Commission is in favor of the donation as well as the Planning Board who has reviewed plans. Motion to send statement to Habitat for Humanity in approval of the land donation at 8 Amherst Road to the Kestrel Trust, aye Tara Loomis, aye David Shanabrook, motion passes.

#### **Hiring A Clerk of The Works for The Community Center HVAC Project**

No Energy Committee members or DPW Superintendent present to discuss. Question whether the Clerk of the Works for the HVAC project should be full-time, part-time, or no one at all. \$14k already allocated for a part-time Clerk according to EC member Anthony Rogers. DPW Superintendent Rick Adamcek shared his concerns with his liaison Select Board member Tara Loomis about the position. Select Board concern for additional money required for a full-time position which would need to be voted on tonight without key persons to discuss. Item tabled until October 21 meeting.

#### **Determination and Consent Letter, KP Law for Representation with the Inter-Municipal Agreement with Pelham, Amherst, and Northampton**

Motion to sign determination and consent letter with KP Law representation with the inter-municipal agreement, aye Tara Loomis, aye David Shanabrook, motion passes.

#### **Town Officials**-no comments.

**Public Comment**-Robert Rowell asked how the town will move forward with maintaining digital records, which involves scanning paper documents and saving the digital records on an accessible server. Susannah will ask Tech 1 about this as well as solidifying a meeting for the Security Audit.

**Liaison Reports**

Fire Department; Select Board member Tara Loomis; upcoming meeting with John Trickey, Fire Chief Murphy, Select Board member Tara Loomis, and possibly Amherst Assistant Fire Chief Lindsay Stromgren for succession discussion.

Highway Department; Select Board member Robert Agolia; no report.

Police Department; Select Board member David Shanabrook; Speed sign on Amherst Rd before School is the temporary unit with chargeable battery. Chief Thomann has been unsuccessful in obtaining the permanent speed sign due to the unresponsiveness of the vendor due to COVID-19. The Chief will reach out to other vendors. Complaint received from Harkness Rd resident, Tom Martin, about the police detail with Eversource on Harkness Rd. Mr. Martin shared his observation of the Police Officers using their cell phones while working on job. Chief Thomann explained that there is a cell phone policy and his officers adhere to it. Select Board suggested the Chief should spot check his officers on details as it is necessary from a safety standpoint and reflects on the community.

Town Offices; Select Board member Robert Agolia; no report.

**Old Business**-none.

**Time Reserved for Topics the Chair did not Reasonably Anticipate**-none.

**Adjourn**

Motion to adjourn at 8:16pm, aye Tara Loomis, aye David Shanabrook, motion passes.

**Documents Examined**

Fall Town Meeting warrant with legal edits, Planning Board zoning map addition for FTM, Election Warrant 11/3/2020, determination and consent letter from KP Law for Inter-municipal agreement, minutes 9/2/20, minutes 9/16/20.

Respectfully submitted, Susannah Carey