

Board of Selectmen Meeting Minutes

6/3/2020 6pm Virtual via GoToMeeting

Present: Selectman Ribeiro, Selectman Agoglia, Dan Robb, Tony Rogers, Tara Loomis, James and Gillian Duda, Jessica Duda, Rusty Rowell, Dave Hawkins, Karen Smith, Richard Seelig, Police Chief Thomann, Barry Krooke-Eversource, Bill & Kathy Martell, David Shanabrook, and Susannah Carey.

Open: Selectman Ribeiro opened the meeting at 6:00pm. Remote meeting script read. All Select Board members confirmed. Public reminded to stay muted during meeting unless addressed by the Chair or speaking on a certain discussion item. Roll call votes only allowed.

Tree Removal Hearing, Harkness Road – 6pm

Trees for removal on Harkness Road as identified by the Pelham Tree Warden, Dave Hawkins, and Eversource representative Barry Krooke. Some of the trees identified can be pruned. Only two trees set for removal; small hickory, 42" oak. Most of the residents who originally were opposed withdrew their objections after considerate discussion and handling during the meeting. Harkness Road will soon have its annual tree cutting/pruning as Eversource continues their maintenance in town. Motion to approve removal of small hickory in front of 6 and 8 Harkness Road and removal of the 42" oak in front of 10 Harkness Road, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Minutes

Motion to approve minutes from 5/20/2020, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Executive Session 6:30pm- Police Chief Contract

Old Business

COVID-19 Expenses from Police:\$200 PPE, \$400 Cleaning, \$6000 wages, for total of \$7,000.

COVID-19 Advisories that Affect Town Meeting-Bill Pula, BOH Chair

Bill Pula clarifying the guidelines laid out for Town Meeting during the pandemic. Selectmen waiting to hear about use of outdoor non-enclosed tents for town meeting. Selectman Ribeiro will share the MMA's Planning Guide for Town Meetings. Bill Pula will reach out to Judy Metcalf for ordering wipes, hand sanitizer, and gloves. Police Chief Thomann can provide face masks. Discussion to wipe the town meeting microphone after each speaker and provide signage for those who use the porta potty to wipe down after use.

Review, Add Recommendations, & Finalize 2020 ATM Warrant with Moderator

Town Meeting Details & Location-Acquired quote for 40x80 tent, chairs, pa system, speakers, microphones, and tables from Taylor Rental. Governor will clarify use of tents on June 8, 2020. Suggestion to cc all parties involved with Town Meeting; Moderator, SB, Police Chief, Town Clerk, Board of Health; when sorting out the details. Chief Thomann will have medical personnel for town meeting, devise a plan with officers, agrees that parking is more abundant at the school than other locations in town, and the station is next door in case there is a need for a cooling station. Bottled water will not be provided and residents will be reminded to bring their own. Both Bill Pula, BOH Chair, and Moderator Dan Robb agreed with the option to use the School field for the meeting. Superintendent Morris did not have any issues with the town using the field at the School. Idea to

examine that some cars could pull and park on the field for town meeting. Motion to move Annual Town Meeting to the School field on June 27, 2020 at 9am, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Warrant Review-Selectmen reviewed legal copy of annual town meeting warrant with Moderator and Finance Committee Chair, John Trickey, to make recommendations and discuss.

Article

1: standard. No recommendations required.

2: standard. No recommendations required.

3: Motion to reduce Selectmen's salary to \$1,200, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Motion to recommend article 3, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Finance Committee recommends as amended.

4: Potential loss of 6 billion to State. FC looked at the 2007 recession and adjusted this year's budget accordingly. Expenditures were reduced by \$75k; Selectperson salary reduced by \$1800, Archivist reduced to \$0, Reserve fund reduced by \$17k, OPEB reduced by \$10k, Opt out health insurance reduced to \$9k, School budget reduced, Recycling reduced to \$0, Group Medicare reduced by \$15k. Total budget \$4,646,316. Taxes increase will be about \$100k.

Motion to recommend article 4, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Finance Committee recommends.

5: Free cash expenditures. Good buffer in reserve account for unanticipated costs. \$3,500 added to cover recycling costs for July and August.

Motion to recommend article 5, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Finance Committee recommends.

6: Motion to recommend article 6, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous. Finance Committee no position.

7: Motion to recommend article 7, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous. Finance Committee no position.

8: Highway Department maintenance put off from last year; windows, painting, etc.

Motion to recommend article 8, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous. Finance Committee recommends.

9: Regular maintenance also at the Community building. Article has potential to generate discussion during town meeting. Motion to recommend article 9, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Finance Committee recommends.

10: Motion to recommend article 10, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous. Finance Committee recommends.

11: Motion to recommend article 11, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous. Finance Committee recommends.

12: Motion to recommend article 12, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous. Finance Committee recommends.

13: PEG account. Motion to recommend article 13, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous. Finance Committee recommends.

14: Library. Motion to recommend article 14, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

15: Cultural Council. Motion to recommend article 15, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

16: Real estate exemption. Motion to recommend article 16, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

17: Name change for BoS. Motion to recommend article 17, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

18: Zoning Bylaw to have name change for BoS. Motion to recommend article 18, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

19: Planning Board revolving fund. Motion to recommend article 19, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous. Finance Committee recommends.

20: Annual revolving fund article. ZBA did not need the article to increase their revolving fund amount so that article was removed. Motion to recommend article 20, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous. Finance Committee recommends.

21: ZBA hearings & members. Motion to recommend article 21, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

22: Community Choice Energy. Article changes authority from Town Meeting, voted back in 2018, to the Board of Selectmen. Allows BoS ability to authorize release of grant funds for this potential CCE organization's plan. Potential for some discussion and concerns about lack of information provided to date. Energy Committee member Stan Swiercz could explain on town meeting floor as well as Selectman Ribeiro. Finance Committee recommends postponement of this article as it is not monetary. Motion to recommend article 22, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

23: Old Town Hall Painting. Motion to recommend article 23, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous. Finance Committee recommends.

24: Track at ARHS. Concern for additional regional budget cuts. Motion to recommend article 24, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous. Finance Committee recommends.

25: CPC admin expenses. Motion to recommend article 25, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

26: CPC fund transfers. Motion to recommend article 26, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

27: CPC affordable housing project non-binding resolution. Potential for lengthy debate during town meeting. Motion to recommend article 27, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous. Finance Committee recommends. Project in preliminary stages and Town will need to show commitment to the project eventually. This article is showing the Town's level of commitment with CPA funds to be used in the future. Permitting is being delayed due to COVID-19 pandemic. Developer approves of waiting until Fall Town Meeting. Motion to remove article 27 from the annual town meeting warrant and move to the fall town meeting, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

28: Nomination papers. Will now appear as Article 27. Motion to recommend article 28, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

29: Pollinator resolution. Will now appear as Article 28. Motion to recommend article 28, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

30: Town Clerk Citizen's Petition. Will now appear as Article 29. Motion to not support article 30, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Total articles is 29.

Select Board meeting on Tuesday June 9, 2020 at 9am to sign both the annual town meeting warrant and the annual town election warrant.

Letter of Acknowledgement for APR Capital Plan from the Four-Town Meeting

The revised operating budget is reflected in Article 4. The Finance Committee has made the adjustments and has no concern here. Motion to sign the acknowledgement letter from the APRSD 4 town meeting vote, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Letter for DESE in support of 1/12th budget

Letter sent by Finance Director, Doug Slaughter, for all towns to approve language following an alternate assessment method for the APRSD FY21 budget. This is just in case not all 4 towns pass the budget FY21 proposed budget before the FY20 end. Motion to sign the letter for the Department of Elementary and Secondary Education, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Vacation Time During COVID-19 Pandemic

Discussion of staff inability to take vacation time prior to end of year. Approval of one week carry over to next fiscal year and one week buy out of unused vacation time. Town counsel will be consulted.

Town Officials

Hiring Committee next meeting unknown.

Tilman Lukas-Jim Lumley resigned from CPC Housing seat. Barbara Cooper recommended by the Housing Committee for appointment. TL will send letter to Selectmen with recommendation. Motion to appoint Barbara Cooper as the CPC Housing Committee representative, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Dan Robb-The GoToMeeting platform has been difficult to use when speaking and hard to hear. Would like to prepare for town meeting with a site visit at the School field with one Select Board member, Police Chief, Highway Superintendent, Town Clerk, Board of Health Chair, and the Fire Department Chief. Dan will reach out to schedule.

Tony Rogers-Reminder that the Select Board removed the HVAC article until Fall Town Meeting. Thanks expressed to Selectman Ribeiro for her push for the additional funding. About \$26k unfunded based on cost estimates. Project will go out to bid in late June. Question how bidders would be able to access the Community building during this COVID-19 pandemic. Selectman Agoglia and the Police Chief will work together with Tony Rogers to figure out a plan.

Liaison Reports-tabled.

Old Business

Three applicants to date for Town Clerk position. Motion to extend deadline for application for Town Clerk to June 15, 2020, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Time Reserved for Topics the Chair Did Not Reasonably Anticipate

Statement read aloud compiled by Select Board members and Pelham Police Chief related to recent event with George Floyd. Request to post as announcement on the town website. Motion to approve statement, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Dan Robb praised the letter created by the Pelham Selectmen and Police Chief and would like to mention at Town Meeting.

Adjourn-Motion to adjourn, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous at 9:01pm.

Documents Examined

Tree removal field notice, Police Chief contract, Annual Town Meeting warrant with and without legal edits, APRSD letter about 4-town meeting vote, letter to DESE regarding 1/12th budget adoption, minutes 5/20/2020.

Respectfully submitted, Susannah Carey

28: Motion to recommend article 20, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

