**Board of Selectmen Meeting Minutes**

**5/15/19 6pm Ramsdell Room, Pelham Library**

**Present:** Selectman Ribeiro, Selectman Agoglia, Selectman Pearson (sworn in by temporary Town Clerk prior to beginning of meeting), Susannah Carey, Judy Eiseman, Lexi Dewey, Fred Vanderbeck, Dana MacDonald, Richard Seelig, and Rusty Rowell.

**Open:** Selectman Ribeiro opened the meeting at 6:00pm.

**Mass Department Fish & Wildlife Interest in Purchase of Conservation Restriction Lane**

Dana MacDonald offered information on the Cowls owned property. It was unknown if logging was intended for this piece of land. Purchase could possibly be completed by end of 2019.

**Other Updates from Conservation Commission**

An Appraisal report was provided to the Board of Selectmen for the 40-acre McClung Property on Buffam Road. The upcoming Purchase and Sale Agreement will require Conservation Commission and Board of Selectmen signatures.

**New Member Appointment to Conservation Commission, Richard Seelig**

Motion to appoint Richard Seelig to the Conservation Commission for a 3-year term, unanimously approved.

**Review & Sign Memorandum of Understanding between Pelham and PVPC-Regional Energy Planning Assistance**

Planning Board is working on stormwater bylaw and solar bylaw. Planning Board will need dates for when Fall Town Meeting warrant articles are due. Motion to sign the Memorandum of Understanding for Regional Energy Planning Assistance, unanimously approved.

**Other Updates from Planning Board**

Upcoming Planning Board Meeting on June 10 to discuss the pavilion, Meetinghouse Road Property, and Buffam Road junkyard.

The Planning Board Chair provided an update on the Partridge property on Meetinghouse Road and has requested support from the Board of Selectmen. Request for meeting with Planning Board, Board of Health, and Board of Selectmen.

**Re-organization of the Board; Chair, Vice-Chair, Clerk; & Liaison Assignments**

Motion to reorganize the Board; Karen Ribeiro as Chair, Bob Agoglia as Vice-Chair, and Alisa Pearson as Clerk, unanimously approved.

Motion to set Liaisons as follows: Selectman Ribeiro with Highway Department, Selectman Agoglia with Town Offices & Fire Department, and Selectman Pearson with Police Department, unanimously approved.

**Additional Signage Request for Packardville Road**

Leonard Pratt, 137 Packardville Rd, has requested ‘children at play’ signage to be installed on Packardville Road to slow traffic. Rick will replace the missing speed limit sign in that area.

Motion to purchase children at play signage, etc., unanimously approved.

**Contract for June Massee, Collector/Treasurer Effective July 1, 2019**

Question if Board of Selectmen want Collector/Treasurer to have a contract or not. Chief Thomann is only employee currently with contract.

Future idea for Pelham to provide an incentive if new employee opts out of health insurance.

Performance Reviews for Rick Adamcek, Gary Thomann, and Ray Murphy will be added to upcoming meeting agenda; June 5.

**Vacation Carry-Over Policy for Employees**

According to the Personnel Policy Manual employees are able to carry-over five days’ vacation to the use in the following year. Proposal for Pelham to add language for a one week/five day buy back in addition to the current policy parameters. Shutesbury employees’ carry-over one time what is earned in a year. Amherst employees’ carry-over two times what is earned in a year. Motion to share proposed language with town counsel for approval for one-week carry-over and for one week buy back, unanimously approved.

**Schedule Board of Selectmen meetings in Summer**

June 5, July 10, August 7 & 21, September 4 & 18.

**Town Officials**-Rusty Rowell, Board of Assessors, stated that 8 properties in Town are unaccounted for with drawing errors and are being investigated. 18 Daniel Shays Highway is a non-conforming, small parcel that will need to be demolished. Neighbors have expressed interest in property. Corner of Daniel Shays Highway and Amherst Road property is current on taxes but there are no inhabitants. Pelham was reassessed in 2018 and will be again in about three to four years.

**Public Comment**-Amy Wasserman and Scott Plotkin from 6 Country Lane addressed the Board of Selectmen about the fence removal letter sent to them. Residents will wait to hear back with answers from the Board.

**Liaison Reports**

Motion to re-assign Liaisons as follows: Highway Department-Selectman Ribeiro; Town Offices-Robert Agoglia; Fire Department-Robert Agoglia; Police Department-Selectman Pearson, unanimously approved. The remaining were removed although can be discussed if topics arise; Finance, Library, Elementary School, Regional School, and Regional School District Planning Committee.

A list of ‘active’ groups in Town; Community Preservation Committee, Conservation Commission, Energy Committee, Finance Committee, Housing Committee, Planning Board, and Pelham Elementary School. A letter will be drafted to Chairs regarding meeting frequency and engagement for upcoming August 7th meeting.

A list of ‘less active’ groups in Town; Assessors, Cemetery Commission, Community Hall Accessibility Committee, Council on Aging, Cultural Council, Garden Committee, Board of Health, Historical

Commission, and Library. A letter will be drafted regarding engagement and meeting frequency.

**Old Business**

Attorney Doneski stated that ‘Co-Chairs’ were allowed.

June 5 Agenda-Additions of Roundtable follow-up, MMA follow-up, and MVP Action Grant Wrap-Up Next MVP meeting on 5/21/19.

Where does the Building Inspectors annual salary appear?

**Minutes**

Motion to approve amended minutes from 3/20/19, unanimously approved.

Motion to approve amended minutes from 3/26/19, unanimously approved.

**Adjournment**

Motion to adjourn, unanimously approved at 7:42pm.

**Documents Examined**

Dept of Fish & Wildlife land purchase map and letter, MOU for Pelham and PVPC Reg. Energy Planning Assistance.

Respectfully submitted, Susannah Carey