

# Pelham Community Preservation Committee

## Public Meeting Agenda

Thursday May 20, 2021 6:00-7:00 PM

**Remote Meeting on Zoom held under COVID 19 public meeting guidelines - see instructions and link below**

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of Pelham Conservation Commission will be conducted via remote participation. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Pelham website. For this meeting, members of the public who wish to listen to the meeting may do so by calling the number below or log in to a video version by clicking the link below. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the town's website an audio recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.*

**You are invited!**

**Public Meeting**

**To plan CPC activities for 2021**

1. **Approve the minutes of April 15, 2021**
2. **Reappointment to CPC notice from Susannah (see below): let me know that you want to be reappointed, I will inform Susannah, then you will have to be sworn in.**
3. **Comments and actions as follow up to May 8 Town Meeting discussions.**
  - a. **On the repair and paint the Museum article just passed: how to determine if the work is maintenance or historic preservation?**
  - b. **Can the CPC ask fall town meeting to appropriate supplemental funds from the unused Historic account (\$53,943 on July 1, 2021)**
4. **Discussion: Strategy for adding a committee member from the Conservation Commission.**
5. **Vote to close the 8 Amherst Road account of \$5,555 and return funds to Housing reserves.**
6. **Tracking CPA projects from appropriation to closure**
  - a. **Create committee "treasurer" or "clerk" to keep track all CPA funds**
  - b. **Applications: evaluation process to gain our (CPC) approval**
    - i. **Hold public hearing on applications we want to accept**
    - ii. **Create warrant article for Town Meeting to appropriate funds for a project**
  - c. **After Town Meeting approves appropriation for a new project**
    - i. **Relevant board or committee awards contract**
    - ii. **Contractor completes work; board/committee oversees**
    - iii. **Contractor submits invoice**
    - iv. **Contractor paid by town treasurer**
    - v. **CPC representative from relevant board/committee places account closure item on CPC agenda**
    - vi. **CPC votes to close the account and notes the disposition of funds in the remaining balance**
    - vii. **Approved minutes of CPC meeting sent to town accountant to update accounting records**
  - d. **Create a document to keep track of projects after Town Meeting approval**

7. Reports on open accounts and/or projects
  - a. Historic:
    - i. Preservation of water mill foundations below 22-24 Amherst Road
    - ii. Create an historical archive on the history of Pelham water mills, (see “Wrights and Privileges” by Paul Bigelow, former Pelham resident)
  - b. Housing
  - c. Open space or Recreation
    - i. Upgrade Pelham School playground to ADA standards
    - ii. 22-24 Amherst Road: Coordinate with Conservation Commission and Kestrel Trust on management of conservation land along Amethyst Brook
8. Future agenda items?

Questions contact: Tom Fanning, Chair, [richtfanning@gmail.com](mailto:richtfanning@gmail.com)

**How do I join the Public Meeting?  
Paste this address into your internet browser**

**Tom Fanning is inviting you to a scheduled Zoom meeting.**

**Topic: Tom Fanning's Zoom Meeting  
Time: May 20, 2021 06:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting  
<https://us02web.zoom.us/j/82386250646>**

**Meeting ID: 823 8625 0646  
One tap mobile  
+13126266799,,82386250646# US (Chicago)  
+16468769923,,82386250646# US (New York)**

**Dial by your location  
+1 312 626 6799 US (Chicago)  
+1 646 876 9923 US (New York)  
+1 301 715 8592 US (Washington DC)  
+1 408 638 0968 US (San Jose)  
+1 669 900 6833 US (San Jose)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
Meeting ID: 823 8625 0646**

**Find your local number: <https://us02web.zoom.us/u/kznK9pcfB>**

Tom Fanning

Chairperson: Town of Pelham Community Preservation Committee

---

*Pelham Administrator*

*2:59 PM (2 hours ago)*

*to Karen, Tilman, me, Rusty, Chair, Linda*

*Good afternoon,*

*Please reach out to members on your board/committee (Anti-Racism Advisory Committee, Housing, CPC, Cable, Garden Committee) and confirm if they would like to be re-appointed for the new fiscal year, July 1, 2021-June 30, 2022.*

*The Select Board will re-appoint on June 16, 2021. Following that meeting I will send out re-appointment letters. Once the letters are received the next step for continuing members is to contact the Town Clerk to be sworn in.*

*Please send back one email by June 9, 2021 with all member names who would like to be re-appointed.*

*Signed resignation requests should be sent directly to the Town Clerk from the member that is resigning.*

*Any questions, please reach out.*

*Thank you,  
Susannah Carey*

*Select Board Administrative Assistant*

*Town of Pelham, 351 Amherst Road, Pelham, MA 01002*

*(413) 253-7129 office*

RECEIVED: 5/18/21 @ 12:41 P.M.