

Board of Selectmen Meeting Minutes 5/6/2020 6pm Remote via ZOOM

Present: Selectman Ribeiro, Selectman Agoglia, Susannah Carey, Gayle Barton, Jane Porter, Dan Robb, John Trickey, Rusty Rowell, and Kathy & Bill Martell.

Open: Selectman Ribeiro opened at 6:00pm.

Remote Participation via ZOOM script reviewed; Select Board members confirmed, all attending requested to stay muted until speaking, Chair address speakers, and votes by roll call.

Agenda-Old Business will be moved first.

Old Business

Census-Jane Porter, Democratic Committee, reported that 75% of Pelham residents have responded to the Federal Census. The deadline to respond was extended to October 31, 2020. Canvassing will begin in August and continue also in October. Language about the response rate etc. will be added to the reverse side of the Selectmen's communication postcard that is to be sent out with the Town Clerk's Election letter. Information will also be posted on the town website and in the Slate newsletter.

MVP-Selectman Ribeiro sent out an additional request of \$185k with the extension request to use the MVP grant funds through FY 2021. Selectman Agoglia motion to remove \$140k Community Center VRF warrant article from the Annual Town Meeting warrant, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Lighting at Community Building-Neighbor Dan Robb was extremely glad with the change to dim the lighting over the Fire Department bays.

Minutes-Motion to approve minutes as amended from March 18, April 6, and April 15, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Annual Town Meeting & Election Dates

ATM-Moderator Dan Robb spoke to quorum, possible locations and scenarios due to evolving pandemic and restrictions, and suggesting extending the meeting as far into June as possible. Dan will reach out to Principal at Pelham Elementary and Tom Fanning, retired Technology teacher, for discussion on use of space and technology options available at the School. Idea to create invitation for Annual Town Meeting to promote on Library Facebook page, in town newsletters, in School newspaper, and on NextDoor Pelham. Motion to reschedule Annual Town Meeting to June 27, 2020 at 9am at the Pelham Elementary School, aye Karen Ribeiro, aye, Bob Agoglia, roll call unanimous.

ATE-Town Clerk ordered an additional booth and some supplies to prepare for the upcoming Election but some other supplies would not arrive in time for the June 9th date. Kathy was having trouble getting poll workers. The June 9th Election date would be too tight of a deadline according to the Town Clerk.

International absentee ballots must be out 45 days prior to the Election, although none have been requested to date. The upcoming town Election will allow early voting by mail. The greatest number of mail-in ballots for Pelham was 253. Possible dates include June 30th after Annual Town Meeting, June 23, 24, and 25.

Election can't be held on Monday or Fridays. Selectman Agoglia motioned to reschedule Town Election until June 30th, not seconded. Selectman Ribeiro not in favor of extending her term beyond annual town meeting on June 27.

Kathy could plan Election for Thursday June 25, 2020, which is two days prior to Annual Town Meeting.

There is some risk holding the Election prior to Town Meeting; Town Officials may/may not change (Moderator, Board of Selectmen), new Town Clerk to swear in Town Officials, Town Clerk integral part of

running Annual Town Meeting with the Moderator. Motion to hold annual town election on June 25, 2020, aye Bob Agoglia, aye Karen Ribeiro, unanimously approved.

New Resolutions Received for Annual Town Meeting

Motion to accept the Pollinator resolution to put on the annual town meeting warrant, aye Bob Agoglia, aye Karen Ribeiro, roll call unanimous.

Motion to accept Community Choice Energy resolution to put on the annual town meeting warrant, aye Bob Agoglia, aye Karen Ribeiro, roll call unanimous.

Consideration of Town Clerk Job Description from Hiring Committee

Recommendations from Hiring Committee on the Town Clerk job description. Susannah Carey brought two additions recommended by Nancy Blackmer; ability to be bonded (already in description), language “the powers and duties of the Town Clerk are governed by M.G.L. c.41, section 15”. Motion to approve the job description as amended with state statute power and duties, aye Bob Agoglia, aye Karen Ribeiro, roll call unanimous.

New Election Voting Equipment

Town Meeting voted two years ago to set aside funds to purchase new voting equipment; \$12,000. The Town Clerk waited until the ‘bugs were fixed’ and wants to purchase now to replace the current aging equipment for the next election in November. Selectmen will need to sign documentation that states Pelham is discontinuing the old machine for the Town Clerk to send to the State. Motion to approve purchase of new voting machine by November election, ay Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

MIIA FY2021 Renewal Proposal

Motion to approve FY2021 MIIA proposal for property, liability, and workers compensation, aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Revised 2020 Annual Town Meeting and Annual Town Election Calendar

Town Clerk term ends on the Election date. Selectmen can offer Kathy Martell an extension to serve in the interim. Selectman Agoglia would like to approach Kathy Martell to serve beyond her term. New dates discussed include deadline for TM articles, date to finalize and sign warrant, deadline to register to vote, deadline to post warrants, annual town meeting, and annual town election.

Town Officials-Susannah will resend Vision Contract to Rusty Rowell.

Public Comment-no comments.

Liaison Reports

Town Offices; Selectman Agoglia will reach out to June regarding question about employees use of sick time. KP Law has information about the coronavirus response act.

Adjourn

Motion to adjourn at 7:14pm aye Karen Ribeiro, aye Bob Agoglia, roll call unanimous.

Documents Examined-Minutes 3/18, 4/6, 4/15, draft town clerk job description, annual town meeting & election revised calendar, Pollinator resolution, CCE resolution, MIIA FY21 renewal proposal.

Respectfully submitted, Susannah Carey