

VRF

Town of Pelham

From: tonyrogersemail@comcast.net
Sent: Monday, March 30, 2020 10:44 AM
To: 'Bob Agoglia'; 'k ribeiro'; 'Pelham Administrator'
Cc: 'Alisa Pearson'; 'Randall Spalding-Fecher'; 'Rick Adamcek'; stanswiercz@comcast.net; 'John Larsen'; 'Michael Bianchini'
Subject: RE: Update on Pelham VRF project

Energy Committee, Select Board, Rick, Susannah,

Pre-bid walk thru plan – a video

FYI. I just talked to Mike Bianchini of R. W. Hall. We discussed how to move ahead with the VAC project. Specifically, we discussed how to move ahead on planning for pre-bid walk throughs for contractors.

- Pre-bid walk-thru opportunities for interested contractors are a typical courtesy to allow contractors to see the site, work areas, physical constraints and the specific work areas and existing equipment. They help answer questions that bidders may have.
- The state has made it clear that these are not a requirement for their official bid process but only a courtesy.
- As you can imagine, they also pose risks of exposure to COVID-19 for town officials, contractors and R.W Hall employees and may conflict with against state and town public health guidelines

R.W. Hall has proposed doing a video walk-through. They have successfully done these at other sites recently. Mike would come and use his phone to take video of a variety of areas of interest to outside contractors and/or of importance to the project. These would be distributed to interested bidders.

Final Corrected bid package delivery

Finally, R.W. Hall has been provided with comments and corrections, from the EC and Rick Adamcek [through Tony], to the bid package. They have a bit on their plate but intend to get corrected bid documents to us this coming Friday.

Timing of decisions and actions needed to be taken this week + next week

- This Wednesday morning the energy committee will have a conference call meeting (already duly posted) to make our final recommendations to the Select Board regarding moving ahead with the project
- This Wednesday evening the Select Board will meet to discuss moving ahead with the bid process, pending completion of the bid documents. According to R.W. Hall, the SB can authorize the bid process to proceed, pending completion of the corrected bid documents.
- Thursday R.W. Hall must be notified that we have decided to move ahead with the bid process. They will start that process by submitting a notification to the state bidding system on Thursday. R.W. Hall will also send information to the town (Susannah) and instructions for submittal of a notification in combuys and some other place.
- Between Thursday and next Wednesday R.W. Hall will complete the corrected bid package, come by for a site visit to video various parts of the building (we will need to make sure access possible; Rick?, EC? Arrange access with Police) and submit the bid package, and video to the various places that already have already been notified of our upcoming RFP opportunity.
- Potential bidders will have access next Wednesday to the files and the bid process will be on its way!
- Mike – please let us know if there are any corrections to this schedule.

Let the group know if you have any questions.

Tony

P.S. At this point, things have not gotten worse, I have a few symptoms of COVID-19 but feel pretty good.

From: tonyrogersemail@comcast.net <tonyrogersemail@comcast.net>
Sent: Friday, March 27, 2020 9:25 AM
To: 'Michael Bianchini' <MBianchini@rwhall.com>
Cc: 'Alisa Pearson' <alisapearson@earthlink.net>; 'Randall Spalding-Fecher' <randall.spaldingfecher@gmail.com>; 'Rick Adamcek' <pelhamsuper@yahoo.com>; 'stanswiercz@comcast.net' <stanswiercz@comcast.net>; 'John Larsen' <starch@gmail.com>
Subject: RE: Update on Pelham VRF project

Hi Mike,

The Select Board (SB) would like to get this moving as soon as possible. Presumably they will make a decision to initiate the process on the evening of April 1. That might be a full decision to go or a decision to go pending the town's final legal review, perhaps. I think the goal is to get a definitive cost estimate for the Finance Committee and town meeting to consider.

At that point, I assume R.W. Hall would need an official notice to proceed from the SB?
In terms of coordination, I assume Pre-Bid walk thru visits would require Rick Adamcek's presence. I assume an energy committee member might join or not, as needed.

Any other questions, let us know!

Thanks,
Tony

From: Michael Bianchini <MBianchini@rwhall.com>
Sent: Thursday, March 26, 2020 1:12 PM
To: tonyrogersemail@comcast.net
Cc: 'Alisa Pearson' <alisapearson@earthlink.net>; 'Randall Spalding-Fecher' <randall.spaldingfecher@gmail.com>; 'Rick Adamcek' <pelhamsuper@yahoo.com>; stanswiercz@comcast.net; 'John Larsen' <starch@gmail.com>
Subject: RE: Update on Pelham VRF project

Tony,

Received, I will start going through the below. Do you have an idea of when you want to put this on the street? We will need to work out some dates, determine where bids will be received and what to do with the Pre-Bid walk thru.

Regards,
Michael Bianchini

From: tonyrogersemail@comcast.net <tonyrogersemail@comcast.net>
Sent: Wednesday, March 25, 2020 12:01 PM
To: Michael Bianchini <MBianchini@rwhall.com>
Cc: 'Alisa Pearson' <alisapearson@earthlink.net>; 'Randall Spalding-Fecher' <randall.spaldingfecher@gmail.com>; 'Rick Adamcek' <pelhamsuper@yahoo.com>; stanswiercz@comcast.net; 'John Larsen' <starch@gmail.com>
Subject: RE: Update on Pelham VRF project

Hi Mike,

I have collected what I believe are all of our comments on the bid documents and included them in this email.