

Minutes of December 2017 Pelham Library Trustees Meeting

Date of Meeting: Wednesday 12/20/2017

Time: 7:30pm

Location: Pelham Library History Room

Present: Jake Graton; Gayle Barton; Gale Hubley; Rosemary Agoglia; Jodi Levine; Gillian Duda; Greg Wardlaw

Absent: None

*Meeting Began at 7:37 pm

Minutes

*Minutes of the 11/29/17 were reviewed and approved and can be accessed on the Pelham Town Website

*The Library Warrant was distributed and approved by the Trustees. This included the invoice from the new Library Sign which was installed on Wed 12/20/17 by Hale Custom Signs out of Greenfield Ma.

*Budgetary figures for December were reviewed and are on target. It was noted that the Cultural Council reimbursement was received and that Mass. State Aid Payment was received as well.

*As noted the new library sign was installed on 12/20/17.

*The December Director's report was reviewed. Items of note that were discussed are as follows.

-There is currently no construction happening at the Library although there is some in the works for the future. Town Superintendent Rick Adamcek will be attending the next Library Trustee Meeting to update Trustees on these plans.

-The new Library Staff person, Candace has started and is working out very well.

-Recent programs on tree identification and bystander training were successful, with the latter being especially well attended.

-There will be a Makerspace workshop at the Library on 1/13/18 and Dede Wilson will be presenting a chocolate tasting workshop in February.

*The new telescope recently purchased by the Library has arrived along with all the related supplies and a to be determined training by John Root.

*There was a discussion of the duties of the Library Chairperson(s) as related to facilitating the priorities and direction of the Trustees. Out of this discussion came a decision to continue looking at Library Policies. There are currently 24 still in need of review and possible revision. We will start this process at the January meeting with a review of the Library's Art Policy. Matters such as providing detailed written information on insurance waivers and art sales will be discussed. Director Jodi Levine and Trustee Gillian Duda will research other Libraries Art Policies in preparation for this discussion. We also decided to look

at the Library's Mission Statement starting in January and extending into February in advance of the drafting of the Library's next 5 year plan. It was noted that a link to the plan should be available on the Library's website.

*The date of the next Trustee Meeting was set for Wednesday 1/17/18

*Meeting was adjourned at 8:08 pm.

*Respectfully submitted by Greg Wardlaw