



Town of Pelham Planning Board  
 351 Amherst Road, Pelham, Massachusetts 01002  
 Phone: Judith Eiseman, Chair 413-253-2932

## Pelham Planning Board Fee Schedule January 2020

**Note: Planning Board fees are to cover the town’s administrative costs. Applicants shall pay directly for legal advertisements, 3rd party review, and other consultants the Planning Board may require. Square footage is defined as the foot print of the building for commercial uses in the Village Center.**

Application	Fees
<p><b>Public Hearing Notices:</b> In addition to the required application fee, whenever an application for Planning Board approval requires a public hearing, the following fees are to be assessed to and paid by the applicant:</p> <p><b>Notice to Abutters</b> List is obtained from the Assessors Office (\$25 fee) by the applicant and provided to the Town Clerk with the application</p> <p>Public Hearing Advertisement</p>	<p>\$50 plus actual cost of postage (certified mail with return receipts) - this mailing is done by the Planning Board and charge must be paid prior to beginning of public hearing</p> <p>Actual cost (from the newspaper in which the notice is advertised)</p>
<p><b>Form A:</b> Subdivision Approval Not Required (ANR)</p>	<p>\$100 for each lot created</p>
<p><b>Special Permit:</b> <i>Unless specified below, special permits applications are \$200. When site plan review coincides, that fee is also applied.</i></p> <p>Scenic Road alteration permit</p> <p>Common Driveway (for drives serving two residences)</p> <p>Common Driveway (for drives associated with open space development or more than two homes)</p>	<p>\$200</p> <p>\$50</p> <p>\$200</p> <p>1/2 fee of preliminary subdivision</p>
<p><b>Site Plan Approval (no Special Permit Required)</b></p> <p><b>Existing Building</b></p> <p><b>New Construction</b></p> <p><b>Amendment</b> to Site Plan Approval/Revision to Approved Site Plan</p>	<p>\$200 + \$0.10/sq. ft. of structures</p> <p>\$400 + \$0.10/sq. ft. of structures</p> <p>\$100 + \$0.10/sq. ft. of structures</p>
<p><b>Special Permit with Site Plan Review/Approval</b></p> <p>Any residential use in the Village Center</p> <p>Other</p>	<p>\$400</p> <p>\$800</p>

<b>Legal document review by Town Counsel</b>	cost of legal review
<b>OPEN SPACE DESIGN REVIEW</b>	\$1,000 plus \$0.05/sq. ft if new building
<b>Form B:</b> Preliminary Subdivision Plan	\$2,000 up to 600 feet in length as measured along the road's center line plus \$1/foot beyond 600feet + \$75/lot
<b>Form C:</b> Definitive Subdivision Plan After Preliminary Plan	\$2,000 + \$75/lot
Definitive Subdivision Plan No Preliminary Plan	\$4,000 + \$200/lot
Amendment to Approved Definitive Plan	\$1,000+ \$200/lot
<b>Waiver of Subdivision Requirement</b>	\$100/waiver
<b>Inspection</b>	\$8/linear foot of new road